

[www.noolahamfoundation.org](http://www.noolahamfoundation.org)

The Noolaham  
Foundation

# ANNUAL REPORT

# 2012



NOOLAHAM  
FOUNDATION

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**NOOLAHAM  
FOUNDATION**

**(Registration No: GA 2390)**

**ANNUAL REPORT  
2012**

**This annual report covers the Foundation's 2011 fiscal year  
(January 1, 2012 - December 31, 2012)**

## Noolaham Foundation

Noolaham Foundation is a non-profit, charitable organization (GA 2390) founded to provide enhanced access to information sources and foster knowledge-based development in Sri Lanka.

The Foundation maintains an online digital library, facilitates information preservation programs, provides financial assistance and technical guidance for digitization initiatives, and actively participates in awareness-raising campaigns. It also coordinates a range of fund raising activities and collaborates with other organizations and individuals.

The free internet library ([www.noolaham.org](http://www.noolaham.org)) maintained by the Foundation serves as a learning center incorporating local knowledge and enabling social interaction with a view to achieving constructive social outcomes. This digital library functions as a repository for various institutions, supports the cognitive work of scholars and researchers, and fulfills the information needs of social workers, teachers, historians, and the general public.

Volunteers of Noolaham Foundation engage with Noolaham's activities globally and establish Noolaham chapters in their respective countries to achieve the mission of the Foundation.

Further details about the Noolaham Foundation are available at:

[www.noolahamfoundation.org](http://www.noolahamfoundation.org)

## Mission

Document and preserve all spheres of knowledge related to Sri Lankan Tamil speaking communities and make it accessible to all.

## Objectives

- Document, preserve and digitally archive ethnography and knowledge bases such as dialects, belief systems, myths, rituals, folklore, games, indigenous medicine, law and administrative systems, technologies and arts of mainstream and marginalized communities.
- Engage in and support preservation and digital archiving of written, print, multi-media and electronic resources related to Sri Lankan Tamil speaking communities.
- Provide knowledge and information services to ensure free and open access, and thereby support educational, research and development endeavors related to Sri Lankan Tamil speaking communities.
- Build communities of practice, processes, technologies and standards of archival, library information sciences through communication, networking and collaboration.

## Guiding Principles

- **Unity:** Entities of Noolaham Foundation shall exist in different geographical, legal and political territories. Noolaham Foundation always ensures unity in its strategic framework, its design, program, budget and communications.
- **Openness:** As the driving force of Noolaham Foundation is centered on open data, open access and open knowledge, it does not charge the end-users for accessing its archive. It expects end-users not to use the contents for individual or corporate economic gain.
- **Transparency:** All of Noolaham's operations strive to be open and transparent. Our commitment includes detail accounting reports, comprehensive governance, programs, and information dissemination and responsiveness to request for information.
- **Unbiased:** Noolaham Foundation is an unbiased entity. While it engages volunteers from different political thoughts, parities and stands for Noolaham's mission, it does not allow volunteers to use Noolaham Foundation for their political engagement and leverage. Noolaham Foundation shall take appropriate measures to ensure from being politicized or being labeled.
- **Volunteerism:** Volunteerism is the basis for all of Noolaham's operations. The Annual work plan will be formulated giving emphasis on volunteer contribution, to optimize the overheads and performance targets for each team.
- **Collaboration:** Noolaham strives to avoid duplication and repetition of work, and thereby promotes synergy among similar organizations in digital documentation and preservation. Noolaham Foundation shall support institutions to complete projects, if such collaboration optimizes the productivity and vice versa.
- **Participation:** Broadening and strengthening the participation of the stakeholders of Noolaham Foundation is part and parcel of Noolaham's culture. It consults with all the stakeholders to make or review the policies and decisions that affect the business of Noolaham Foundation. Noolaham shall introduce mechanisms to ensure active participation of the stakeholders, to maintain team spirit, to value innovations and to appreciate excellence.

## 2012 : FROM THE NEWS ROOM

- Noolaham Foundation has started a project to establish a Virtual School (2012.11.02)
- The Library Science Advisory Board of the Noolaham Foundation took part in the Lebara Library discussion (2012.10.08)
- Noolaham Foundation has started a collaboration project with Neelan Thiruchelvam Trust (2012.10.01)
- Noolaham Foundation has started manuscripts archiving project from Chunnakam Public Library (2012.10.01)
- Jaffna Public Library presented with Noolaham documentation (2012.09.09)
- Panaiyolai Documentation Seminar in Jaffna (2012.09.09)
- Noolaham Foundation has started a documentation project from Akkaraipattu (2012.09.01)
- Noolaham Foundation was awarded by University of Colombo (2012.08.12)
- More writers join hands with Noolaham Foundation (2012.06.04)
- Noolaham Foundation at World Tamil Literary Conference 2012 (2012.06.02)
- Colombo Tamil Sangam presented with Noolaham documentation (2012.06.01)
- Endangered Archive Programme (EAP) Training - Seran's visit to Pondicherry (2012.05.24)
- Puthiya Noolaham - Introductory Event at Vadamaradchi (2012.05.19)
- Noolaham Foundation receives Federal Assistance Award
- Noolaham Canada - Introductory Event (2012.04.07)
- Seventh year Anniversary of Project Noolaham (2012.02.25)
- Opening ceremony of Noolaham Foundation Administrative Office (2012.02.23)
- Panel Discussion at the American Center Commemorating Dr. Martin Luther King, Jr (2012.02.01)

## 2012 IN REVIEW

During 2012, Noolaham Foundation was further strengthened to carry out various documentation activities. We obtained project grants for two archiving projects. Pilot projects to digitize manuscripts were conducted. We obtained expertise and equipment to digitize rare materials as well.

Other highlights of 2012 include:

- ◆ Office space for the activities of Foundation
- ◆ Pallikoodam Program was started
- ◆ Manuscripts Archive Program was started

### Noolaham Digital Library

As they are available to anybody in any part of the world at any given time, digital libraries make possible enhanced access to information. The free Internet library ([www.noolaham.org](http://www.noolaham.org)) maintained by the Noolaham Foundation serves as a learning center incorporating local knowledge and enables social interaction with a view to achieving constructive social outcomes. It functions as a repository for various institutions, and fulfills the information needs of students, researchers, historians, activists and the public.

2,050 documents were added during 2012 to the Project Noolaham database, taking the tally from 10,058 to 12,108. They include

Books	3,806
Magazines	4,930
Newspapers	1,986
Others	1,386
Total	12,108



These documents were published in 108 years. The books include publications of 1,586 publishers and 2,147 authors. There were four Special Archives and nine portals enhancing the accessibility of the website. During 2012, the Muslim Archive Pilot Project was carried out as well.

## **Pallikoodam**

Pallikoodam (Tamil word for School), another ambitious initiative of Noolaham Foundation has been started during 2012. The vision of this initiative is to create open, freely accessible, self-organizing virtual learning environments for the Sri Lankan Tamil speaking students and educators.

The first project (Digital Library for School Students Pilot Project) was started in October 2012 and it will be finished in 2013. Two project officers were assigned for scanning and all other activities are being carried out by volunteers, mainly university students. These volunteers have approached schools, private institutions, individuals and education departments to identify, locate and collect educational resources. About 500 exam papers have already been digitized. So far many schools from Jaffna, Trincomalee and Colombo have provided or agreed to provide their study materials for this project.

The Department of Education, Northern Province has given us permission to collect resources from all the schools that come under their purview. Some Zonal Education Departments have agreed to provide resources as well. Resource collecting activities are currently being extended to other districts as well.

## **Manuscripts Archive**

During 2012, we carried out three projects to digitize manuscripts including Ola leave works. The flatbed scanners we had were not suitable to digitize such fragile documents. So we approached the French Institute of Pondicherry for technical guidance. EAP 458 Team (Endangered Archive Project is an initiative of British Library) has provided us with training and a blueprint of their mobile scanning equipment. We have built one such equipment and have begun to use it as well. This equipment was introduced in the first seminar as well.

## **Content Contributors**

By June 2010, we had stopped uploading digitized versions of recent publications. We continued providing limited access to new releases during 2011 and 2012 as well. Even though this is against our principle of open access, we support publication initiatives and are streamlining the release of digital copies without hindering the publishing industry.

From 2011 we began to focus our resources towards obtaining written permissions from writers and publishers. By December 2012, about 280 writers gave their consent to include their entire works at Noolaham Digital Library. During 2012, our permissions database was revamped and numerous publications archived and listed but not made available online because of copyright restrictions at the time of digitization are made accessible now.

We continued to promote Creative Commons licensing and encouraged writers and publishers to release their work under licenses which enable free flow of knowledge. A booklet about Creative Commons was distributed at Noolaham events.

## **Infrastructure**

We have obtained an office space at Colombo Tamil Sangam to streamline our activities. This office space has enabled efficient coordination of various projects. Ah-Kol Institute has provided an office space in Kokuvil, Jaffna and Jaffna Public Library also have given a space to us to conduct digitization.

## **Collaboration**

The Foundation collaborates with various initiatives and organizations in knowledge-related activities. Details of some of the collaborating organizations are compiled elsewhere in this report. We hope more institutions, publishers and authors will collaborate with us to build vast collections of open access information sources so that everyone has equal access to information.

The Noolaham Foundation collaborates with various organizations regarding its projects. Collaboration does not necessarily mean that the Foundation endorse the activities, views or content of these organizations. Our mission is to recruit and support new organizations and to build strong relationships with cultural and educational institutions. We need your help in making this collaborative platform bigger, better and more useful. The following is the list of the organizations we collaborate with.

- The Roja Muthiah Research Library
- The French Institute of Pondicherry
- Colombo Tamil Sangam
- Jaffna Public Library
- Viluthu
- International Center for Ethnic Studies
- Women's Education and Research Center
- Cintanaikoodam - Jaffna
- Aa-Kohl Research Centre
- Ezhuna Media Foundation

## **Events and meetings**

A special event commemorating the digitization of 10,000 publications and seven years of Noolaham Foundation's activities was conducted on 25<sup>th</sup> February 2012 at Colombo. Hon. Mr. Vasudeva Nanayakkara, (Minister, Ministry Of National Language & Social Integration) participated as the chief guest at this event.

An introductory event was organized in Toronto, Canada on 7<sup>th</sup> April 2012 to introduce Noolaham's activities to the public. Prof. R. Cheran, Mr. Nahulasihamany, Mr. Kiruthihan , Prof. S. R. Selvakumar and Mr. L. Natkeeran spoke at the event.

A seminar about digital documentation was conducted on 9th September, 2012 in Jaffna. A wide range of people from different spheres of society were invited to the event. Mr. K. Guruparan (Lecturer, Faculty of Law, University of Jaffna), Dr. J. Arangaraj, S. Seran and S.

Sureshkumar addressed the seminar and digitization techniques were introduced. A short film was screened as well.

An event to introduce Noolaham activities and Puthiya Noolaham newsletter was conducted at Vadamaradchi, Jaffna during May. At World Tamil Literary Conference 2012, a presentation about Ithazhaham was made. We also organized a booth at the Conference to introduce Noolaham's activities.

### **Strategic Plan 2012-2014**

Headed by Ramanaish Kathiravelu and with the contribution from various individuals, a three year strategic plan for the Foundation and a Roadmap were created in 2011. The strategic planning process has prioritized six strategies for Noolaham Foundation over the three years. The strategies were formulated to make use of the strengths and opportunities of the Foundation to address the issues and challenges identified during the process to achieve the agreed targets by 2014.

The following are the agreed strategic priorities:

1. Formulate Strategic Framework
2. Organization Development
3. Resource Mobilization and Collaboration
4. Global Transformation
5. Observance of Ethical and Professional Standards
6. Advocacy and Communication

### **Human Resources**

By December 2012, Seran Sivananthamoorthy has resigned from being the chief operating Officer Noolaham Foundation. Seran had joined the Foundation to undertake administrative tasks and in November 2010, he was formally appointed as the Chief Operating Officer of the Foundation. He continues his services as Director (Projects) This year numerous others have joined our task forces. Details are included elsewhere in this report.

## **Publications**

*Puthiya Noolaham* newsletter was published once in every two months. This newsletter carries news about the activities conducted by Noolaham Foundation. A booklet about Creative Commons was published during June 2012 and was distributed to writers. A booklet about Ithazhaham initiative was also released during 2012.

During 2012, we have begun to collaborate with Ezhuna Media Foundation to republish rare out of copyright books. Two such books were identified during 2012 and they will be published by Ezhuna Media Foundation during 2013.

## **Archival partners**

While working with various institutions the need to deposit our collections with other institutions was realized. Colombo Tamil Sangam, a Colombo based cultural organization was presented with the archived publications during June, 2012. Jaffna Public Library was presented with copies of the digitized publications during the 1st documentation seminar in September 2012.

## **Library Science Advisory Board**

Over the years various librarians have supported Noolaham's activities. During 2012 we created a Library Science Advisory Board consisting such librarians. This Board includes Mr. S. Thanabalasingam (Retired Librarian, Jaffna Public Library), Mrs. Imelda Karunakaran (Librarian, Jaffna Public Library) and Mrs. Kalpana Chandasekar (Librarian, Medical faculty, University of Jaffna) among others.

## **Finances**

During 2012, a total of 26 donors together contributed LKR 2,336,406.50. Details of these donations are included elsewhere in this report. This contribution includes project grant provided by Neelan Tiruchelvam Trust and US Embassy.

On the 1<sup>st</sup> of May 2012, Amarasekara and Co were appointed as the Auditors of Noolaham Foundation and they audited the Financial Reports of 2011. Even though we have been publishing our financial reports since 2008, this is the first time they are audited by professional auditors. This external audit has found that certain control mechanisms are lacking and corrective actions have been undertaken.

## **Acknowledgements**

Active community involvement is vital to a 21<sup>st</sup> century knowledge institution. We are fortunate in that several organizations and individuals have joined hands with us. At this juncture, we would like to express our heartfelt thanks to all of them.

Volunteers have been contributing in various ways; donors have provided increased financial support to the Foundation; the Thamizha organization continues to host our site on their server; technical support personnel, advisors, patrons, and well-wishers continue to contribute generously; and above all, our content providers - the authors and publishers - help to further our collections.

Thank you very much.

### **Projects 2012**

Digitization Project hosted by Colombo Tamil Sangam Library 2009-2012

Digitization Project hosted by Jaffna Public Library 2011-2012

Documentation and Archiving of Rare Endangered Documents

Manuscripts Archive Pilot Project 2012

Muslim Archive Pilot Project

Digital Library for School Students Pilot Project

Manuscripts Archive Chunnakam Public Library 2012

Digitizing Publications for Online Access

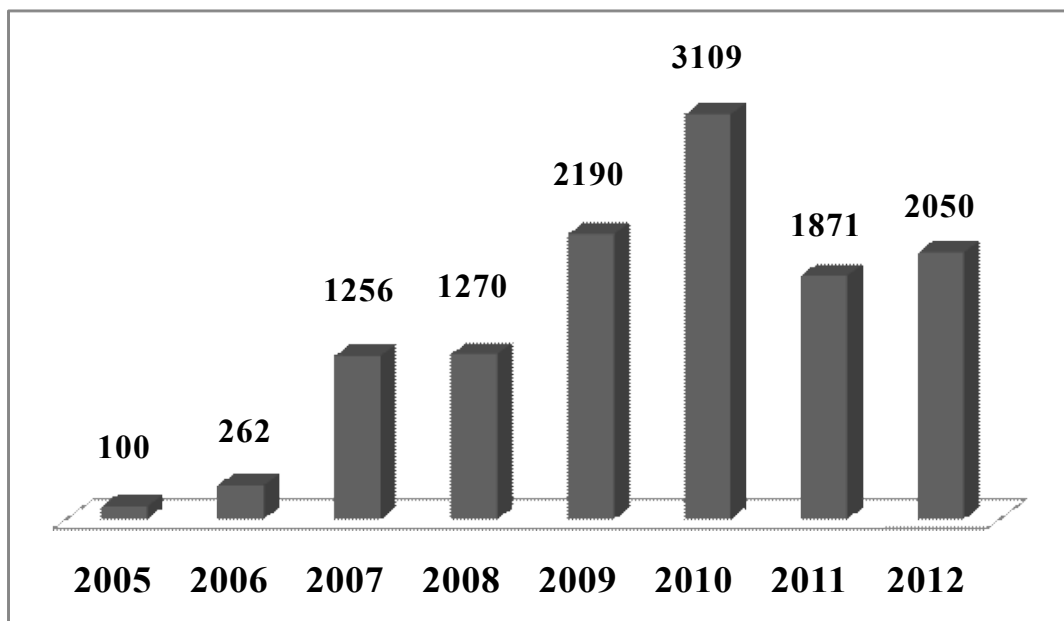
Manuscripts Archive Jaffna Public Libray 2012

## Noolaham Digital Library Highlights

### Usage 2012

Month	Unique visitors	Number of visits	Pages	Hits
Jan-12	11,116	19,948	214,710	648,841
Feb-12	10,287	19,258	195,269	595,388
Mar-12	10,619	19,559	223,437	660,509
Apr-12	10,618	18,782	240,913	615,190
May-12	12,143	20,686	229,385	708,767
Jun-12	12,913	20,870	205,025	612,906
Jul-12	13,594	21,743	278,039	703,907
Aug-12	14,319	23,560	399,523	807,132
Sept-12	12,918	20,417	399,095	743,393
Oct-12	14,168	23,258	536,773	930,126
Nov-12	13,288	21,996	436,909	856,856
Dec-12	14,194	23,378	394,657	758,184
Total	150,177	253,455	3,753,735	8,641,199

### Documents added each year



## Donors 2012

(All amounts in Sri Lankan Rupees)

Federal Assistance Award	568,147.50
Relief And Rehabilitation Network (UK)	420,945.00
Pathmanaba Iyer, Rathina Iyer	239,770.00
Neelan Tiruchelvam Trust	213,713.50
Bavaharan, Vanniyasingham	208,373.00
Natkeeran, L. Kanthan	109,095.00
Kopinath Thillainathan	72,100.00
Manamohan, V. (Dr)	65,000.00
Tamil Literary Garden	56,875.00
Kopi, Disan and Friends	55,900.00
Noolaham United Kingdom	46,912.50
Jeyachandran Vaithilingam	32,500.00
Sakar, Muthukumar	2,500.00
Kumaran, A.	32,500.00
Sutharshan Srinivasan	30,010.00
Premkumar, A.	26,000.00
Yoga Nathan Trust	25,000.00
Sivakumaran, K.	14,500.00
Franklin Marshal, K.	13,000.00
Akilan Poobalasingam	13,000.00
Anojan Gunaratnam	13,000.00
Arulpiragasam, S.	13,000.00
Sivakumaran, Aravind	11,750.00
Ganesan, Nanda	11,315.00
Balasuthan Gopalasingam	6,500.00
Sampath Bank – Wellawatte	5,000.00
<b>TOTAL</b>	<b>2,336,406.50</b>



## Teams 2012

### Advisory Board

Prof. Veerasami Arasu	Prof. Suresh Canagarajah
Prof. S. Chandrasekaran	Prof. S. Yogarajah
Prof. Chelva Kanaganayakam	Mr. Packiyathan Ahilan
Prof. Rudramorthy Cheran	Dr. Ragupathy Ponnampalam
Dr. T. Gnanasekaran	Mr. Vairamuttu Varadakumar
Dr. S. H. Hasbullah	Mr. Subramaniam Visahan
Prof. Saba. Jayarasa	Mr. Krishnakumar Rasaratnam
Dr. Sivagnanam Jeyasankar	Dr. Ramanitharan Kandiah
Mr. R. Kanakarathnam	Mr. Peer Mohamed Punniyameen
Mr. Muthukrishnan Kannan	Dr. Seelan Kadirgamar
Prof. Sinniah Maunaguru	Prof. S. I. Sritharan
Mr. A. Muthukumar	Prof. N. Subramanian
Dr. M. D. Muthukumaraswamy	Prof. K. Arunasalam
Prof. M. A. Nuhman	Dr. Jinnah Sherifdeen
Mr. Rameez Abdulla	Prof. S. Thillainathan
Prof. Ratnajeewan Hoole	Dr. K. Kunarasa
Mr. A. Ravishankar	Dr. Chandraleka Vamadeva
Prof. S. R. Selvakumar	Dr. S. Sivathas
Mr. N. Selvarajah	Dr. V. Maheswaran
Dr. Selvi Thiruchandran	Dr. Thurai. Manoharan
Prof. Sivachandran Rajaratnam	Mr. Thuraisingam Kumaresan
Prof. Sitralega Maunaguru	
Prof. Sharika Thiranagama	<b>Board of Trustees</b>
Prof. Thaya Somasundram	Pathmanaba Iyer Rathina Iyer
Dr. Sumathy Sivamohan	Shaseevan Ganeshanathan
Mr. Sundar Ganeshan	Kopinath Thillainathan
	Seran Sivananthamoorthy

**Company Secretary**

Sentitcumaran Ramalingham

**Steering Board**

Ramanaish Katheravelu

Shaseevan Ganeshanathan

Kopinath Thillainathan

Seran Sivananthamoorthy

Mahendran Thiruvarangan

Natkeeran L Kanthan

Vimalanathan Vimalathithan

Harishanth Thiraviyanathan

Gowrishangar Yogendran

**Staff**

Nishanthine Sivanantharajah

Murugaiah Saravanan

Thevy Thamputhuraisamy

Thapiththa Saththiyaseelan

Larifdeen Rajeeb

Jasitha Yogarajah

Tharsiga Vimalanatha

**Advocacy and Community Building Teams**

**Advocacy**

Mahendran Thiruvarangan

Shaseevan Ganeshanathan

Guruparan Kumaravadivel

Sentitcumaran Ramalingham

Andi Schubert

Dr. Gobithas Tharmarajah

**Publication Team**

Sivanathan Mayuran

Arunasalam Sambhanthan

Arulseelan Harishan

Thaventhiran Kapilan

**Event Management Team**

Anuheman Annalingam

**Noolaham United Kingdom**

Bharaneetharan J

Pathmanaba Iyer

Shaseevan Ganeshanathan

**Noolaham Canada**

Sutharshan Sirinivasan

Natkeeran L Kanthan

Keith Levin Kumarasamy

Ramanan Santhirasegaramoorthy

**Noolaham Australia**

Ketheswaran Ponmailainathan

Kopinath Thillainathan

**Noolaham USA**

Piratheepan Paramanathan

**Noolaham Switzerland**

Sayanthan Kathir

**Noolaham Norway**

Sanjayan Selvamanickam

**Noolaham India**

Rajesh Venkatasubramanian

R. Vijayavelavan

**Noolaham Colombo**

Thivatharan Jeganathan

Rameshkannah Yohalingam

Kopikah Tharmakulasingam

Janani Nagendran

Aarthika Arunthavanathan

**Noolaham Jaffna**

Gowthaman Kunchipatham

Janathan Thiruchchelvam

**Noolaham Vavuniya**

Jananthan Thavarajah

**Noolaham Trincomalee**

Sathiyathevan Sargunam

**Noolaham Matale**

Vijayareththna Edwin

**Noolaham Kandy**

Saravanan Kanagaratnam

**Program Team**

Documentation :

Vimalanathan Vimalathithan

Natkeeran L Kanthan

Shaseevan Ganeshanathan

**Preservation**

Seran Sivananthamoorthy

Natkeeran L Kanthan

Shaseevan Ganeshanathan

Kopinath Thillainathan

**Manuscript Archive**

Dr. Arangaraj Jeganathan

Ledchumanan Lavan

**Multimedia Archive**

Elayathambi Thayanantha

Krishnarajah Kanagasabai

Bharaneetharan J

**Educational Resource**

Kanthasamy Sureshkumar

Sivakurunathan Saruthan

Thivatharan Jeganathan

Balachandar Ahilakumar

Rathakrishnan Nirujan

Navanesan Gobithan

**Muslim Archive**

Mahroof Fauzer

M.I.M. Jabeer

**Information Services**

Kopinath Thillainathan

Srikanthaluxmi Arulanantham

S. Thanabalasingam

Imelda Karunakaran

Kalpana Chandasekar

V. Veluthasan

Natkeeran L Kanthan  
Shaseevan Ganeshananthann

### Technology Teams

Technical Support & Maintenance :

Natkeeran L Kanthan  
Vinodh Rajan  
Nimalaprasadan Skandhakumar  
Bala SundaraRaman

Preserve and Archiving Technologies :

Mahalingam Paheerathan  
Natkeeran L Kanthan  
Prashanth Sirinivasan

### Web Archive

Uthayasanker Thayasivam  
Kanthasamy Sureshkumar  
Rajendra Hareesan  
Nadarajah Gurutharsan

### Data and Information Architecture

Kopinath Thillainathan

### Virtual Learning Environment

Sarveswaran Kengatharaiyer  
Natkeeran L Kanthan

Kanthasamy Sureshkumar  
Balachandran Sanjith  
Kanagasabai Erlilverl  
Saravanaperumal Paranetharan  
Ahiladas Burusothman

Tamil Natural Language Processing  
Laboratory :

### Tamil Language Model

Aparajithan Sivanathan  
Arunan Sivanathan

### Tamil Optical Character Recognition

Aparajithan Sivanathan

### Communication Team

Harishanth Thiraviyanathan  
Kawsihen Elankumaran  
Subramaniam Kuneswaran  
Kopinath Thillainathan  
Shaseevan Ganeshanathan

### Finance Team

Gowrishangar Yogendran  
Seran Sivananthamoorthy  
Thirubarangan Ramachandran  
Gajani Satchithanandan

## INDEPENDENT AUDITORS' REPORT

To The Members of Noolaham Foundation (Company Limited by Guarantee)

### Report on the Financial Statements

1. We have audited the accompanying financial statements of **Noolaham Foundation (Company Limited by Guarantee)** which comprise the statement of financial position as at 31 December 2012, and the statement of comprehensive income and cash flow statement for the year then ended, and a summary of significant accounting policies and other explanatory notes as set out on Pages 02 – 09.

### *Management's Responsibility for the Financial Statements*

2. Management is responsible for the preparation and fair presentation of these financial statements in accordance with Sri Lanka Accounting Standards for Small and Medium-sized Entities' (SLFRS for SMEs). This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

### *Scope of Audit and Basis of Opinion*

3. Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Sri Lanka Auditing Standards. Those standards require that we plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

4. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.


5. We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit. We therefore believe that our audit provides a reasonable basis for our opinion.

### *Opinion*

6. In our opinion, so far as appears from our examination, the financial statements appear to show a fair picture of the Company's financial position as at 31 December 2012 and its results and cash flows for the year then ended in accordance with Sri Lanka Accounting Standards for Small and Medium-sized Entities' (SLFRS for SMEs).

### Report on Other Legal and Regulatory Requirements

8. These financial statements also comply with the requirements of Section 151(2) of the Companies Act No. 07 of 2007,

  
CHARTERED ACCOUNTANTS  
COLOMBO, 21.02.2013

**NOOLAHAM FOUNDATION (COMPANY LIMITED BY GUARANTEE)**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE YEAR ENDED 31 DECEMBER 2012**

(Expressed in Sri Lankan Rupees)

	Note	2012	2011
Income	3	2,331,406.50	1,615,825
Direct Expenses	4	(1,681,648.47)	(1,499,417)
<b>Net Income</b>		<b>649,758.03</b>	<b>116,408</b>
Other Income - Sampath Bank		5,000.00	-
Administrative Expenses	5	(393,067.46)	(164,492)
Finance Cost	6	(1,551.75)	(1,800)
<b>Excess / (Shortage) of Income Over Expenditure for the Year</b>		<b>260,138.82</b>	<b>(49,885)</b>
Other Comprehensive Income		-	-
<b>Total Comprehensive Income / (Expenditure) for the Year</b>		<b>260,138.82</b>	<b>(49,885)</b>



Audit Report on Page 1

Figures in brackets indicate deductions

Notes to the Financial Statements on Pages 05 to 09 form an integral Part of these Financial Statements.

**NOOLAHAM FOUNDATION (COMPANY LIMITED BY GUARANTEE)  
STATEMENT OF FINANCIAL POSITION  
AS AT 31 DECEMBER 2012**

(Expressed in Sri Lankan Rupees)

	Note	2012	2011
<b>ASSETS</b>			
<b>Non - Current Assets</b>			
Property, Plant and Equipment	7	504,182.28	90,094
<b>Current Assets</b>			
Cash and Cash Equivalents	8	14,038.54	80,022
<b>Total Assets</b>		<b>518,220.82</b>	<b>170,115</b>
<b>FUNDS AND LIABILITIES</b>			
<b>Funds</b>			
Accumulated Fund	9	210,254.11	(49,885)
<b>Total Funds</b>		<b>210,254.11</b>	<b>(49,885)</b>
<b>Current Liabilities</b>			
Loan Account		200,000.00	200,000
Accrued Expenses		20,000.00	20,000
Bank Overdraft - Commercial Bank		87,966.70	-
<b>Total Current Liabilities</b>		<b>307,966.70</b>	<b>220,000</b>
<b>Total Funds and Liabilities</b>		<b>518,220.82</b>	<b>170,115</b>

I certify that these Financial Statements of the Company comply with the requirements of the Companies Act No. 07 of 2007.

  
Finance Officer

The Board of Directors is responsible for the preparation and presentation of these Financial Statements.

Approved and Signed for and on behalf of the Committee of Management,

  
Director  
DIRECTOR  
NOOLAHAM FOUNDATION

  
Director

Date :- 21 August 2013  
Colombo,



Audit Report on Page 1

Figures in brackets indicate deductions

Notes to the Financial Statements on Pages 05 to 09 form an integral Part of these Financial Statements.

**NOOLAHAM FOUNDATION (COMPANY LIMITED BY GUARANTEE)**  
**STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2012**

(Expressed in Sri Lankan Rupees)

	2012	2011
<b>Cash Flows from Operating Activities</b>		
Excess / (Shortage) of Income Over Expenditure for the Year	260,138.82	(49,885)
<i>Adjustments for;</i>		
Depreciation	110,686.47	49,406
<b>Expenditure Over Income Before Changes in Working Capital</b>	<u>370,825.29</u>	<u>(478)</u>
<b>Changes in Working Capital</b>		
Accrued Expenses	-	20,000
<b>Net Cash Generated from Operating Activities</b>	<u>370,825.29</u>	<u>19,522</u>
<b>Cash Flows from Investing Activities</b>		
Acquisition of Computers	(524,775.00)	(139,500)
Loan Received / (Repaid)	-	200,000
<b>Net Cash Flow From / (used in) Investing Activities</b>	<u>(524,775.00)</u>	<u>60,500</u>
<b>Net Changes in Cash and Cash Equivalents During the Year</b>	<b>(153,949.71)</b>	<b>80,022</b>
Cash and Cash Equivalents at Beginning of the Year	80,021.55	-
<b>Cash and Cash Equivalents at End of the Year</b>	<u><b>(73,928.16)</b></u>	<u><b>80,022</b></u>

<i>Cash and Cash Equivalents at End of the Year Represented by;</i>	2012	2011
Cash at Bank	-	69,457
Cash in Hand	14,038.54	10,565
Bank Overdraft	(87,966.70)	-
	<u>(73,928.16)</u>	<u>80,022</u>

Audit Report on Page 1

Figures in brackets indicate deductions

Notes to the Financial Statements on Pages 05 to 09 form an integral Part of these Financial Statements.





**NOOLAHAM FOUNDATION (COMPANY LIMITED BY GUARANTEE)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012**

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**1. BACKGROUND INFORMATION**

The Noolaham Foundation is a Limited Liability Company by Guarantee, incorporated and domiciled in Sri Lanka under Companies Act No. 07 of 2007. The Registered Office of the Company is located at No. 07, 57<sup>th</sup> Lane, Colombo 06.

**1.1 Principal Activities and Nature of Operations**

The Objectives for which the Foundation established are,

- To engage in activities relating to digital library services.
- To support digital preservation projects by providing financial assistance
- To provide advices on digital and archiving technology and preservation
- To create virtual digital libraries by indexing other websites.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**2.1 BASIS OF PREPARATION**

These financial statements have been prepared under the historical cost convention in accordance with the Sri Lanka Accounting Standards for Small and Medium-sized Entities' (SLFRSs for SMEs).

**2.1.1 Transition to the SLFRS for SMEs**

**Basis of Transition**

The financial statements of The Noolaham Foundation (Company Limited by Guarantee) for the year ended 31 December 2012 are the first Annual financial statements prepared to comply with SLFRS for SMEs.

The date of Transition is 1 January 2011, the Opening Balance of the financial statements are Adjusted to comply with the New Standards. In preparing these financial statements the company has applied all mandatory exceptions.

**2.1.2 Reporting Period**

The financial statements are prepared and presented at end of the financial year 31 December 2012, for local requirements.

**2.1.3 Property, Plant and Equipment**

**Cost**

Property, Plant and Equipment is stated at cost less accumulated depreciation and less any impairment losses.

The cost of plant and equipment is the cost of acquisition or construction together with any expenses incurred in bringing assets to its working condition for its intended use. Subsequent expenditure incurred for the purpose of acquiring, extending or improving assets of a permanent nature by means of which to carry on the business or to increase the earning capacity of the business is treated as capital expenditure.

Gains and losses on disposal of an item of property, plant and equipment are determined by comparing the proceeds from disposal with the carrying amount of property, plant and equipment, and are recognized net within "other income" in profit or loss.



**NOOLAHAM FOUNDATION (COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012**

***Depreciation***

Depreciation is recognized in profit or loss on a straight line method over the estimated useful lives of each part of an item of property, plant and equipment. Depreciation is provided on property, plant & equipment, from the following month of purchase to the month of disposal.

The estimated depreciation rate and useful lives are as follows;

<b>Assets Category</b>	<b>Depreciation Rate</b>	<b>Useful Lives</b>
Office Equipment	12.5%	8 Years
Furniture and Fittings	20.0%	5 Years
Computer	50.0%	2 Years

Depreciation of items of property, plant and equipment will be charged when those items are available for use and continue depreciating until it is derecognized.

Gain and losses on disposal of plant and equipment are determined by reference to their carrying amount and are taken into account in determining the operating profit.

**2.1.4 Cash and cash Equivalents**

Cash and cash equivalents comprise current Accounts, cash in hand and deposits held at call with banks. Bank overdrafts are included in the statement of financial position. For purpose of cash flow statement cash and cash equivalents are presented net of bank overdrafts.

**2.2 LIABILITIES AND PROVISIONS**

**2.2.1 General**

All known liabilities have been provided for in preparing the Financial Statements contingent events and their financial impact if any, are disclosed in notes to the Financial Statements.

**2.2.2 Funds**

The funds that are restricted are recognized at their fair value. When such funds relate to an expense item it is recognized as income over the period necessary to match it, so the costs which it is intended to compensate for on a systematic basis. Funds that are related to assets are deferred in the Balance Sheet and credited to the Income Expenditure account at the end of the project.

**2.3 RECEIPTS / EXPENSES RECOGNITION**

**2.3.1 Receipts**

Receipts are recognized on systematic and rational basis over the period necessary to match them with the related cost.

**2.3.2 Expenditure**

All Expenses are recognized as and when such expenses are incurred.



**NOOLAHAM FOUNDATION (COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012**

(Expressed in Sri Lankan Rupees)

	2012	2011
<b>3 Income</b>		
<i>Donation</i>		
Sivayoham Tootin Amman Koyil	-	347,200
R.Pathmanaba Iyer	239,770.00	190,000
Bavaharan V	208,373.00	-
Noolaham Australia	-	127,700
Noolaham England	-	319,650
Noolaham USA	-	165,200
Dr.Manomohan	65,000.00	58,000
S.V Kasynathan	-	100,000
L.Natkeeran	59,000.00	50,075
Tamil Literary Garden - Canada	56,875.00	-
Nanda Ganesan - USA Social	11,315.00	-
V. Jeyachandran - Australia	32,500.00	-
Sakar - Australia	32,500.00	-
T. Kopinath - Australia	20,000.00	-
Aravind Sivakumaran - USA Social	11,750.00	-
G. Anojan - Australia	13,000.00	-
Franklin Marshal, K. - Australia	13,000.00	-
G. Balasuthan - Australia	6,500.00	-
A. Premkumar - Australia	26,000.00	-
T. Gopinath - Australia	41,500.00	-
Yoganathan Trust - Sri Lanka	25,000.00	-
L. Natkeeran - Canada	50,095.00	-
Sivakumaran, K. - USA Social	14,500.00	-
Suthan - Canada	30,010.00	-
State US Embassy - Colombo	568,147.50	-
Kumaran, A.	32,500.00	-
Kopi, Disan and Friends - Australia	55,900.00	-
S. Arulpiragasam - Australia	13,000.00	-
Akilan Poobalasingam - Australia	13,000.00	-
T. Gopinath - Australia	10,600.00	-
Neelan Tiruchelvam Trust	213,713.50	-
	<u>1,863,549.00</u>	<u>1,357,825</u>
<i>Inkind</i>		
Noolaham Australia	-	124,100
Noolaham England	467,857.50	102,000
Noolaham USA	-	12,650
Paypal Contribution	-	19,250
	<u>467,857.50</u>	<u>258,000</u>
	<u>2,331,406.50</u>	<u>1,615,825</u>

Figures in brackets indicate deductions

Notes continue to the Financial Statements on Page 08



**NOOLAHAM FOUNDATION (COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012**

(Expressed in Sri Lankan Rupees)

	2012	2011
<b>4 Direct Expenses</b>		
<i>Collaboration Project Funding (Donation)</i>		
Project Noolaham	-	805,300
University of Moratuwa	-	34,080
US Project	681,269.00	-
Jaffna-Archiving	11,490.00	-
NTT Project	220,000.00	-
Scanning Project-Ithalaham	16,645.00	-
TDC Project initiation	12,250.00	-
Virtual Class Room Project	4,000.00	-
Grant	-	15,000
	<u>945,654.00</u>	<u>854,380</u>
<i>Programme Expenses</i>		
Wages and Allowances	-	336,000
CD Purchase	1,500.00	-
Communication	-	54,468
Rent and Hall Bookings	6,000.00	82,500
Noolaham 10000	117,835.00	-
Noolaham Stall Expenses	37,973.00	-
Printing and Stationary	14,450.00	2,300
Office Equipment Maintenance	-	10,335
Office Equipment Up-Grading	-	71,740
EAP Training Programme	76,800.00	-
Traveling and Transport	28,215.00	12,400
Refreshment	18,635.00	7,390
Periodicals and Magazines	-	11,998
Sub Contract Charges	323,900.00	-
Seminar and Meeting Expenses	-	3,000
Hiring of Project	-	3,500
Depreciation	110,686.47	49,406
	<u>735,994.47</u>	<u>645,037</u>
<b>Total Direct Expenses</b>	<u><b>1,681,648.47</b></u>	<u><b>1,499,417</b></u>
<b>5 Administrative Expenses</b>		
Communication	42,221.46	37,828
Web-Site	-	30,600
Postage	-	12,535
Printing and Stationary	39,585.00	13,565
Courier Charges	13,800.00	-
Rent	192,000.00	-
Electricity	22,806.00	-
Labour Charges	6,500.00	-
Legal Fees	2,500.00	-
Office Maintenance	25,070.00	1,200
Computers Up-Grading	27,635.00	9,680
Traveling and Transport	950.00	10,140
Employee Welfare	-	904
Publication	-	25,800
Advertisement	-	2,240
Audit Fees	20,000.00	20,000
	<u>393,067.46</u>	<u>164,492</u>

Figures in brackets indicate deductions

Notes continue to the Financial Statements on Page 09



**NOOLAHAM FOUNDATION (COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012**

(Expressed in Sri Lankan Rupees)

	2012	2011
<b>6 Finance Cost</b>		
Bank Charges	1,550.00	1,700
Debit Tax	-	100
Overdraft Interest	1.75	-
	<u>1,551.75</u>	<u>1,800</u>

**7 Property, Plant and Equipment**  
**Cost**

Description	Balance as at 01 January 2012	Additions	Balance as at 31 December 2012
Computers	139,500.00	177,400.00	316,900.00
Office Equipment	-	274,830.00	274,830.00
Furniture & Fittings	-	72,545.00	72,545.00
	<u>139,500.00</u>	<u>524,775.00</u>	<u>664,275.00</u>

**Depreciation**

Description	Balance as at 01 January 2012	Charge for the Year	Balance as at 31 December 2012
Computers	49,406.25	88,684.35	138,090.60
Office Equipment	-	9,023.04	9,023.04
Furniture & Fittings	-	12,979.08	12,979.08
	<u>49,406.25</u>	<u>110,686.47</u>	<u>160,092.72</u>

<b>Written Down Value</b>	<u>90,093.75</u>	<u>504,182.28</u>
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	2012	2011
<b>8 Cash and Cash Equivalents</b>		
<b>Cash at Bank</b>		
Commercial Bank - (A/c No - 1100063121)	-	69,457
<b>Cash in Hand</b>	<u>14,038.54</u>	<u>10,565</u>
	<u>14,038.54</u>	<u>80,022</u>
<b>9 Accumulated Fund</b>		
<b>Balance at the Beginning of the Year</b>	(49,884.71)	-
Excess of Income over Expenditure for the Year	260,138.82	(49,885)
<b>Balance at the End of the Year</b>	<u>210,254.11</u>	<u>(49,885)</u>

Figures in brackets indicate deductions.



## Profile of the Organization

Registered Name	Noolaham Foundation
Established	2005
Address	No 7, 57th Lane, Colombo-06, Sri Lanka
Incorporated	May 2010
Registration	GA 2390
Bankers	Noolaham Foundation Account Number: 1100063121 Commercial Bank of Sri Lanka Wellwatta, Colombo 06
Head Office	Noolaham Foundation No 7, 57th Lane, Colombo-06. Sri Lanka
Jaffna Address	Noolaham Foundation C/O Jaffna Public Library, Jaffna.
Telephone	0094 112363261
Email	noolahamfoundation@gmail.com
Website	www.noolahamfoundation.org
Digital Library	www.noolaham.org
Noolaham Canada	1306 - 330 McCowan Road Scarborough, Ontario M1J 3N3 Canada
Noolaham UK	27-B High Street Plaistow London, E13 0AD United Kingdom

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T. Kopinath (Australia)	: +61 433 618 708
P. Piratheepan (U.S.A)	: +1 3236 794 666

## Donate

Account Name	: Noolaham Foundation
Account Number	: 1100063121
Bank	: Commercial Bank (Wellawatte Branch), Colombo, Sri Lanka
Swift Code	: CCEYLK LX



[www.noolahamfoundation.org](http://www.noolahamfoundation.org)

The Noolaham  
Foundation

# ANNUAL REPORT

# 2012



NOOLAHAM  
FOUNDATION